

THE CARAVAN CLUB, EAST KENT CENTRE

| | | | |
|----------------------|--|------------------------|--|
| MARSHAL | | FIXTURE No. | |
| TELEPHONE No. | | VENUE | |
| ASST. MARSHAL | | DATES | |
| TELEPHONE No. | | No. OF CARAVANS | |

FIXTURE MARSHAL'S ACCOUNT SUMMARY

| <u>INCOME</u> | | | | <u>EXPENDITURE</u> | |
|---------------------------|-----------------|--------------------|-------------------|------------------------------------|-------------|
| No. Nights | No. Vans | Fixture Fee | | All receipts to be enclosed | |
| 1 | | | = | SITE FEES (CASH) | |
| | | | | | |
| 2 | | | = | SOCIAL EXPENSES | |
| | | | | | |
| 3 | | | = | TRAVEL | |
| | | | | | |
| 4 | | | = | PRIZES | |
| | | | | | |
| 5 | | | = | CARETAKER | |
| | | | | | |
| FIXTURE FEES TOTAL | | | | PHONE CALLS | |
| | | | | | |
| SOCIALS:- | | Number | Social Fee | OTHER EXPENSES | |
| | | | = | DETAILS:- Hall Hire | |
| | | | | DETAILS:- | |
| | | | = | | |
| | | | | | |
| | | | = | MARSHAL'S ADVANCE | |
| | | | | DETAILS:- | |
| | | | | DETAILS:- | |
| | | | | | |
| SOCIALS TOTAL | | | | EXPENDITURE TOTAL | |
| | | | | | |
| OTHER INCOME | | | | CHEQUES TO TREASURER | |
| DETAILS:- | | | | | |
| MARSHAL'S ADVANCE | | | | CASH TO TREASURER | |
| (Cheque) | | | | | |
| MARSHAL'S ADVANCE | | | | BACS TRANSFERS | |
| (Cash) | | | | | |
| OVERALL TOTAL | | | | VOUCHERS TO TREASURER | |
| | | | | OVERALL TOTAL | 0.00 |

Please ensure that the income and expenditure totals agree.

MARSHAL'S COMMENTS

SIGNED _____

DATE _____